

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, APRIL 3, 2023**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, April 3, 2023. Mayor Hunter Larkin called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the Invocation. Council members present were Keaton Fish, Sarah Leland, Hunter Larkin, and Aubrey Collins.

Also present were Teri Laymon, City Clerk; Matt Lawn, Finance Director; Micah Scoggan, Community Development Director, Brooke Brandenburg, Public Works Director; Lance Beagley, Police Chief; Harlan Foraker, City Engineer and Ryan Peck, City Attorney.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Traylor* moved to approve the agenda. Councilmember *Leland* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

Amanda Treadwell and Samantha Blunck, Goddard Lions Club provided an update on the Lions Club Car Show held on April 1, 2023.

Gloria Bartnick, 312 South Elm stated the playground equipment at Means Park needs updating and stated there is only one barbeque grill available.

APPROVAL OF THE CONSENT AGENDA

MOTION: Councilmember *Leland* moved to approve the Consent Agenda as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

STREET CLOSURE AND SOUND WAIVER FOR MAIN STREET FARMER'S MARKET

Micah Scoggan, Community Development Director, presented an Ordinance allowing for the temporary waiving of Chapter 11, Article 13, Loud Noises for the Main Street Market event to be held on the second Sunday in June and run concurrently for every second Sunday of the month until the second Sunday in September from 2:00 p.m. until 5:00 p.m.

MOTION: Councilmember *Traylor* moved to waive the reading of the Ordinance. Councilmember *Leland* seconded the motion. The motion carried unanimously.

MOTION: Councilmember *Leland* moved to adopt said Ordinance. Councilmember *Traylor* seconded the motion.

Roll Call Vote:

Yeah: Fish, Leland, Larkin, Traylor, Collins

Nay:

ADMINISTRATIVE FEES FOR TEMP NOTE FINANCING

Micah Scoggan, Community Development Director asked the City Council to consider an ordinance to collect a 5% administration fee for projects that are financed through bonds. If the city council is in favor of this, city staff will publish a notice in the city newspaper and begin the process of changing the subdivision regulations to include an administrative fee for bond issued improvements. Scoggan explained that a 5% administrative fee would be collected by the city and deposited into the general fund to offset costs incurred by the city for project management. This fee would not increase the petition amount and developers see and approve all petitions such that the total costs are not inhibiting their marketability of the development.

MOTION: Councilmember *Collins* moved to authorize city staff to publish a notice in the city newspaper to begin the necessary steps to amending all necessary forms and documents to include an administrative fee for bond issued improvements. Councilmember *Fish* seconded the motion. The motion carried unanimously.

PETITION FOR ANNEXATION AND COST SHARE DISCUSSION

Micah Scoggan stated that staff is reviewing the possibility of paving south Hawkins Lane, which is a major entry point into Tanganyika Wildlife Park, as this road is currently dirt and produces significant dust during the warmer months and serves as a representation of the the city for visitors. To pave and maintain this road the city would need to annex the road into the city limits and annex any properties that open to the road according to K.S.A. 12-520(f).

There are currently three properties that are not within the city limits that empty unto South Hawkins Lane. Letters were sent out to these property owners and a representative of the city went to the properties to knock on the doors to visit with the residents if they were home and the home was accessible. If the three property owners' consent to annexation the city will annex the properties and the abutting road.

After which the city will have bond counsel draft a petition to be signed by Matt Fouts of Tanganyika Wildlife Park to assess 50% of the cost of paving Hawkins Lane to Tanganyika Wildlife Park with the remaining 50% to be paid for by the city at large through the issuing of Temporary Notes.

Discussion ensued regarding the entrance to Tanganyika and the possibility of entering the park from 199th Street West; determining if paving Hawkins Lane as a representation of the city is beneficial, and the process of the paving project going forward. Larkin asked the City Council if they would be in favor of neutralizing the property owners' property taxes if agreeing to be annexed. In addition, the homeowners would not be assessed for the paving of the roadway. Scoggan stated that the negotiations between the city and the homeowners would be drafted in an annexation agreement for each homeowner. Larkin asked for a roll call vote on the matter for clarification.

MOTION: Councilmember *Collins* moved to proceed with negotiations with the Hawkins Lane homeowners that would include the neutralizing of property taxes and the paving of Hawkins Lane to be assessed 50% to Tanganyika and 50% to the city at large. Councilmember *Fish* seconded the motion.

Roll Call Vote:

Yeah: Fish, Leland, Larkin, Traylor, Collins

Nay:

RESOLUTION FOR ARBOR CREEK PHASE 3 TEMP NOTE FINANCING

Micah Scoggan presented a proposed resolution authorizing the mayor, city staff, financial advisor and bond counsel to proceed with the offering for sale of the G.O. Temp Notes Series 2023-3, for Arbor Creek Phase 3.

The temporary notes cover the costs for construction and for engineering services with the contracted engineering firm selected by the developer. The city council will need to approve the Engineering Services Agreement (ESA) contracts.

Bret Shogren with Stifel Nicolaus & Co., the City Financial Advisor reviewed the details of the temporary note and explained that the resolution authorizes the sale of GO temporary notes for the improvements approved by the following resolutions:

Resolution 23-16 Arbor Creek Phase 3 Water Distribution

Resolution 23-17 Arbor Creek Phase 3 Water Main Distribution

Resolution 23-18 Arbor Creek Phase 3 Sanitary Sewer Improvements

Resolution 23-19 Arbor Creek Phase 3 Paving Improvements

Resolution 23-20 Arbor Creek Phase 3 Paving Collector

Resolution 23-21 Arbor Creek Phase 3 Grading and Drainage

After adoption of this resolution, the offering for sale of the notes will proceed. On April 17, 2023, Stifel, Nicolaus & Co., the City's Financial Advisor, will open bids for the Notes and check them for accuracy.

After Stifel receives bids, they will present the results of the sale and recommend the city accept the bid with the lowest True Interest Cost (TIC) and adopt the resolution approving the issuance of the notes.

Harlan Foraker, City Engineer, stated that he noticed a section in the engineering agreement that states that there is limitation of liability of the engineer and stated he wanted the Governing Body to be comfortable with that prior to approving the engineering services contract.

MOTION: Councilmember *Traylor* moved adopt the proposed resolution as presented and to have legal review of the engineering services contract. Councilmember *Leland* seconded the motion. The motion carried unanimously.

Resolution 23-24

JOINT WORKSHOP WITH PLANNING COMMISSION AND CITY COUNCIL

Micah Scoggan stated that on occasion it is beneficial to the Planning Commission and the City

Council to meet collectively to discuss topics pertaining to the growth and development of the city.

These meetings allow opinions and ideas to be shared openly and can be vetted during the open meeting with candid conversation and open dialogue and City staff will provide the questions to facilitate the discussion. The joint workshop will have discussion topics to help guide the conversation. Comments will be recorded, and any policy recommendations will be presented later for consideration and approval.

MOTION: Councilmember *Fish* moved to set the joint workshop with the planning commission on June 12, 2023. Councilmember *Leland* seconded the motion. The motion carried unanimously.

AUDIO EQUIPMENT FOR COUNCIL CHAMBER

Teri Laymon, City Clerk presented bids from three providers for improving the audio in the Council room. Laymon stated that all three vendors recommended replacing the older ceiling speakers and adding a listening device for people who have communication disabilities. Hopp's Sound provided the lowest bid for an amount not to exceed \$8,891.00. Costs will be allocated to 10-150-6140 (General Fund-City Hall-Repair and Maintenance of Buildings).

MOTION: Councilmember *Leland* moved to approve the bid from Hopp's Sound as presented. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

GOVERNING BODY COMMENTS

Councilmember Fish stated the Car Show was a success and thanked all the Main Street businesses that were there. Fish stated that he visited Posh & Petite and Wall of Denim. Fish also thanked Lindy Hathaway, a photographer who came out and took pictures of the event at no cost.

Councilmember Leland thanked the Lions Club for all the hard work for putting on the Car Show and the Easter Egg Hunt.

Leland mentioned that if any of the Hawkins Lane homeowners have any questions regarding the annexation, they can reach out to her with any questions or concerns.

Councilmember Collins stated that he enjoyed the Car Show and stated he would like to see a lot more events like the Car Show.

Councilmember Traylor stated Dan Funke mentioned that he is going to have surgery tomorrow and said he didn't have a chance to wish him well. Traylor added that he also had a good time at the car show and revealed that he also won an award.

Mayor Larkin added that the Lions Club did a great job with the car show. Larkin questioned city staff on the following issues: community center quotes, videos with council and staff and proposed bond issue for street infrastructure. Larkin stated that the city is not currently banking with a local banking institution and stated that he wanted to look at utilizing local banks.

EXECUTIVE SESSION

MOTION: Councilmember *Leland* moved to recess into executive session under (K.S.A. 75-4319) (1) and (3) to discuss personnel matters and contract negotiations involving non-elected personnel, to include the City Attorney, Community Development Director, and the City Clerk. The City Council Meeting will reconvene in the City Council Chamber at 8:55 p.m. Councilmember *Fish* seconded the motion. The motion passed unanimously.

The City Council recessed into executive session at 8:35 p.m. and reconvened at 8:55 p.m. Mayor Larkin announced there was no binding action taken in the executive session.

ADJOURNMENT

MOTION: Councilmember *Leland* moved to adjourn the regular City Council meeting. *Traylor* seconded the motion. The motion carried unanimously.

The meeting was adjourned at 8:57pm.
Teri Laymon, City Clerk